

R 2571530Z SEP 14 ZYB
FM DFAS INDIANAPOLIS IN/JJFT//
TO AIG 4579

BT

UNCLAS

MSGID/GENADMIN/DFAS-IN-JJFT//
SUBJ/NO ONLINE BOOKING OF HOTEL ROOMS/
(TRAVEL TECHNICAL MESSAGE 10-02)//

RMKS/

REF A. PER DIEM TRAVEL AND TRANSPORTATION ALLOWANCE
COMMITTEE; MEMORANDUM DATED AUGUST 31, 2010, UTD/CTD FOR
MAP 91-10(E)/CAP 65-10(E).

1.EFFECTIVE FOR TRAVEL THAT COMMENCES ON OR AFTER
NOVEMBER 1, 2010.

2.A TRAVELER MAY NOT BE REIMBURSED FOR A HOTEL BOOKED
USING ONLINE BOOKING AGENTS UNLESS AN ITEMIZED RECEIPT
FROM THE HOTEL IS PROVIDED.

3.A TRAVELER MUST NOT SUBMIT A 'LOST RECEIPT' STATEMENT TO
SUBSTITUTE FOR AN ONLINE BOOKING HOTEL RECEIPT.

4.THE CHANGE FOR THE JOINT FEDERAL TRAVEL REGULATIONS
(JFTR) WILL APPEAR IN CHANGE #287 AND THE CHANGE FOR THE
JOINT TRAVEL REGULATIONS (JTR) WILL APPEAR IN CHANGE #541,
DATED NOVEMBER 1, 2010.

3.POC FOR THIS MESSAGE IS STANDARDS AND COMPLIANCE,
TRAVEL FUNCTIONAL AREA, 317-510-3917/5090/5094.

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