

DCPS Accounting Information Meeting



Client Executive Support Group “B”
Defense Finance and Accounting Service
Indianapolis Operating Forces

May 9-10, 2002

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DCPS Accounting “Look-Up” Process

LEVELS OF ACCOUNTING DATA

Employing Activity (UIC)
Organization
Employee

DCPS ACCOUNTING TABLES

UIC Accounting Default Table

Accounting Classification

Employing Activity (UIC) _____
Date Effective _____
Departmental Reporter _____
Accounting Activity (FSN) _____

Department Code ____ Transfer Department ____ Fiscal Year ____
Basic Symbol ____ Limitation/Subhead ____

Fund Code ____ ASN/OBAN/BCN _____ Program Year ____
OAC ____ MSP/BPA/Proj Cd _____ PEC _____
RC/CC _____ ESP ____ EEIC Shred ____

Assigned: Job Order _____ Cost Center _____ Perf Code ____

DCPS ACCOUNTING TABLES

Organization Accounting Default Table

Accounting Classification

Employing Activity (UIC) _____
Organization _____
Date Effective _____
Departmental Reporter _____
Accounting Activity (FSN) _____

Department Code ___ Transfer Department ___ Fiscal Year ___
Basic Symbol ___ Limitation/Subhead ___

Fund Code ___ ASN/OBAN/BCN _____ Program Year ___
OAC ___ MSP/BPA/Proj Cd _____ PEC _____
RC/CC _____ ESP _____ EEIC Shred ___

Assigned: Job Order _____ Cost Center _____ Perf Code _____

DCPS ACCOUNTING TABLES



Employee Accounting Record

Accounting Classification Changes

Employee ID (SSN) _____ Employee Name Doe Jon Jr
Date Effective _____
Date End _____

Departmental Reporter _____ Accounting Activity (FSN) _____

Department Code ___ Transfer Department ___ Fiscal Year ___
Basic Symbol ___ Limitation/Subhead _____

Fund Code ___ ASN/OBAN/BCN _____ Program Year ___
OAC ___ MSP/BPA/Proj Cd _____ PEC _____
RC/CC _____ ESP _____ EEIC Shred _____

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DCPS Accounting Information Meeting



*Why Do Accounting Errors
Happen?*

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Example

W4FMAA = UIC for United States Army Finance Command (USAFINCOM)

<u>UIC</u>	<u>ORG</u>	<u>APC</u>	<u>NAME</u>
W4FMAA	A	FMAA	HQS, USAFINCOM
W4FMAA	AB	FMAB	RM, USAFINCOM
W4FMAA	ABA	FMBA	BUDGET DIV
W4FMAA	ABB	FMBB	ADMIN DIV
W4FMAA	AC	FMAC	FIELD ADV, USAFINCOM
W4FMAA	ACA	FMCA	TEAM 1
W4FMAA	ACB	FMCB	TEAM 11

Organization Chart

(Example continued)



W4FMAA	A	APC = FMAA	HQ, USAFINCOM
223-46-5823		John Hopkins,	Financial Analyst
431-82-2232		Jane Doe,	Financial Specialist
216-34-8824		Henry Lewis,	Financial Analyst
W4FMAA	AB	APC = FMAB	RM, USAFINCOM
162-32-8242		Sally Ruthers.	Director, RM
223-46-8888		Ray Jones,	Secretary
280-55-2232		Ann Smith,	Accountant
362-45-8820		Renee Bailey,	Accountant APC = FCAB
(Renee Bailey is funded by USA Forces Command)			

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UIC Accounting Default Table

(Example continued)

Default to USAFINCOM, Resource Mgmt

Employing Activity Accounting Classification

Employing Activity (UIC) W4FMAA
Date Effective 10 01 01
Departmental Reporter DFASIN
Accounting Activity (FSN) 023185

Department Code 21 Transfer Department _____ Fiscal Year 2
Basic Symbol 2020 Limitation/Subhead 0000

Fund Code _____ ASN/OBAN/BCN _____ Program Year 2
OAC 22 MSP/BPA/Proj Cd _____ PEC _____
RC/CC 023185 ESP _____ EEIC Shred _____

Assigned: Job Order FMAB Cost Center _____ Perf Code _____

Organization Accounting Default Table

(Example continued)

LOA for HQ, USAFINCOM

Organization Accounting Classification

Employing Activity (UIC) W4FMAA
Organization Code A
Date Effective 10 01 01
Departmental Reporter DFASIN
Accounting Activity (FSN) 023185

Department Code 21 Transfer Department Fiscal Year 2
Basic Symbol 2020 Limitation/Subhead 0000

Fund Code ASN/OBAN/BCN Program Year 2
OAC 22 MSP/BPA/Proj Cd PEC
RC/CC 023185 ESP EEIC Shred

Assigned: Job Order FMAA Cost Center Perf Code

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Organization Accounting Default Table

(Example continued)

LOA for RM, USAFINCOM

Organization Accounting Classification

Employing Activity (UIC) W4FMAA
Organization Code AB
Date Effective 10 01 01
Departmental Reporter DFASIN
Accounting Activity (FSN) 023185

Department Code 21 Transfer Department Fiscal Year 2
Basic Symbol 2020 Limitation/Subhead 0000

Fund Code ASN/OBAN/BCN Program Year 2
OAC 22 MSP/BPA/Proj Cd PEC
RC/CC 023185 ESP EEIC Shred

Assigned: Job Order FMAB Cost Center Perf Code

No Employee Accounting Record

(Example continued)

Default to APC for RM, USAFINCOM

Employee Accounting Classification

Employing ID (SSN) 162 32 8242 Employee Name Ruthers, Sally

Date Effective _____

Date End _____

Departmental Reporter _____ Accounting Activity (FSN) _____

Department Code _____ Transfer Department _____ Fiscal Year _____

Basic Symbol _____ Limitation/Subhead _____

Fund Code _____ ASN/OBAN/BCN _____ Program Year _____

OAC _____ MSP/BPA/Proj Cd _____ PEC _____

RC/CC _____ ESP _____ EEIC Shred _____

Assigned: Job Order _____ Cost Center _____ Perf Code _____

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Employee Level Accounting Record

(Example continued)

Renee is funded by another organization

Employee Accounting Classification

Employing ID (SSN) 362 45 8820 Employee Name Bailey, Renee

Date Effective 01 06 02

Date End _____

Departmental Reporter DFASIN Accounting Activity (FSN) 009177

Department Code 21 Transfer Department _____ Fiscal Year 2

Basic Symbol 2020 Limitation/Subhead 0000

Fund Code _____ ASN/OBAN/BCN _____ Program Year 2

OAC 32 MSP/BPA/Proj Cd _____ PEC _____

RC/CC 009177 ESP _____ EEIC Shred _____

Assigned: Job Order FCAB Cost Center _____ Perf Code _____

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Personnel Action - End Date

(Example continued)

Renee moves to org code ACA - Team 1

Employee Accounting Classification

Employing ID (SSN) 362 45 8820 Employee Name Bailey, Renee
Date Effective 01 06 02
Date End 04 14 02

Departmental Reporter DFASIN Accounting Activity (FSN) 009177

Department Code 21 Transfer Department Fiscal Year 2
Basic Symbol 2020 Limitation/Subhead 0000

Fund Code ASN/OBAN/BCN Program Year 2
OAC 32 MSP/BPA/Proj Cd PEC
RC/CC 023185 ESP EEIC Shred

Assigned: Job Order FCAB Cost Center Perf Code

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Organization Accounting Default Table

(Example continued)



Renee will automatically be charged to Org Default

Organization Accounting Classification

Employing Activity (UIC) W4FMAA
Organization Code ACA
Date Effective 10 01 01
Departmental Reporter DFASIN
Accounting Activity (FSN) 023185

Department Code 21 Transfer Department _____ Fiscal Year 2
Basic Symbol 2020 Limitation/Subhead 0000

Fund Code _____ ASN/OBAN/BCN _____ Program Year 2
OAC 22 MSP/BPA/Proj Cd _____ PEC _____
RC/CC 023185 ESP _____ EEIC Shred _____

Assigned: Job Order FMCA Cost Center _____ Perf Code _____

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