



**DEPARTMENT OF THE ARMY**  
**OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY**  
**FINANCIAL MANAGEMENT AND COMPTROLLER**  
**109 ARMY PENTAGON**  
**WASHINGTON DC 20310-0109**

SAFM-FO

**OCT 6 2014**

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fund Certifier and Investigating Officer Training

1. References:

a. Memorandum, Deputy Assistant Secretary of the Army (Financial Operations), December 29, 2011, subject: Antideficiency Act Policy and Investigating Officer Training.

b. Memorandum, Deputy Assistant Secretary of the Army (Financial Operations), October 6, 2008, subject: Antideficiency Act Policy and Metrics.

2. Pursuant to Army and Department of Defense guidance, key certifying officials and investigating officers for Antideficiency Act investigations must attend appropriate training in fiscal law every three years. Key certifiers are those officials authorized to certify funds for purpose, time or amount, and who are responsible for establishing commitments and /or obligations in the accounting system of record such as Logistics Modernization Program, Corps of Engineers Financial Management System, Resources Services Washington Online, Resource Management Tool, Installation Management Agency Online, Standard Army Finance Information System, Standard Operation and Maintenance Army Research and Development System or General Fund Enterprise Business System. For the purposes of this memorandum, "key certifier" as a category does not encompass all accountable officials, particularly those with other certification duties such as reviewing and certifying Government Purchase Card/Government Travel Card billings, time and attendance, and travel. Commands are responsible for tracking, documenting and retaining records pertaining to the training status of their personnel.

3. The Army's preferred source of fiscal law training is The Judge Advocate General (JAG) Legal Center and School, which offers resident fiscal law courses several times a year oriented towards comptrollers. There is also an e-learning version of this course offered through the JAG University offered at no cost to the Army and is available to all AKO account holders. Other sources for this training may also be deemed acceptable, provided the curriculum developed has sufficient rigor and the training can be documented. This decision is ultimately a command prerogative.

4. In compliance with Volume 14, Chapter 1 of the DoDFMR, the Army is required to provide an annual report to the Office of the Secretary of Defense on its overall funds control process. An important component of this report is the training data for

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authorized fund certifiers, by command. As in previous years, we are requesting an annual update of the overall number of key certifiers, as defined above, and the number of these fund certifiers who have received appropriations law or fiscal law training within the past three years. Please provide your command information to my staff, in an electronic format, no later than Friday, December 19, 2014.

5. The Army point of contact is Mr. Michael Anglemyer, who can be reached at (703) 614-7069, e-mail: [michael.f.anglemyer.civ@mail.mil](mailto:michael.f.anglemyer.civ@mail.mil).



Laura N. Jankovich  
Deputy Assistant Secretary of the Army  
(Financial Operations)

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