



# DoD FM Certification Levels & Requirements

LEVEL 1	Course Hrs	LEVEL 2	Course Hrs	LEVEL 3	Course Hrs
Competencies		Competencies		Competencies	
Financial Management Sys (PL1)	6	Financial Management Systems (PL3)	8	Financial Management Systems (PL5)	4
Decision Support (PL1)	4	Decision Support (PL3)	8	Decision Support (PL5)	10
Fundamentals and Operations of X Primary Track (Accounting or Budget or Finance or Mil & Civ Pay) (PL1)	6	Accounting Analysis <u>OR</u> Financial Mgt Analysis (PL3)	10	Accounting Analysis <u>AND</u> Financial Mgt Analysis (PL5)	12
		Budget Formulation, Justification and Presentation <u>OR</u> Budget Execution (PL3)	10	Budget Formulation, Justification and Presentation <u>AND</u> Budget Execution (PL5)	12
		Concepts, Policies and Principles of Primary Track (Accounting or Budget or Finance or Audit or Commercial Pay or Payroll) (PL3)	10	Advanced Financial Management (PL5)	12
		Fundamentals and Operations of Y Alternate Track (Accounting or Budget or Finance or Mil & Civ Pay ) (PL1)	6	Concepts, Policies and Principles of Alternate Track (Accounting or Budget or Finance or Audit or Commercial Pay or Payroll) (PL3)	10
Course: DoD FM 101 – (Six of the twelve modules may be waived with the exception of Audit Readiness)	24	Other Required Courses: Audit Readiness, Fiscal Law, & Ethics	9	Other Required Courses: Audit Readiness, Fiscal law, & Ethics	9
Sub-Total	40	Sub-Total	61	Sub-Total	69
Lead Self	6	Lead Teams/Projects	10	Lead People	12
<b>Total Hours</b>	<b>46</b>	<b>Total Hours</b>	<b>71</b>	<b>Total Hours</b>	<b>81</b>
At least 2 years of DoD FM Experience		At least 4 years of FM experience; 2 years must be DoD FM experience		At least 8 years of FM experience; 2 years must be DoD FM experience	
				At least one 3-month Developmental assignment	
CETs required every 2 years after achieving Certification Level	40	CETs every two years after achieving Certification Level	60	CETs required every two years after achieving Certification Level	80